

## *Memorandum*

CONFIDENTIAL

TO : Director of Training

DATE: 4 January 1966

FROM : Chief, Intelligence School

SUBJECT: Weekly Report of Intelligence School Activities No. 43  
28 December 1965 - 3 January 1966

## PERSONNEL

25X1A

[redacted] now an instructor at [redacted] will 25X1A  
join the Orientation and Briefing Faculty late in January. During  
the week of 27 December he spent several days here at 1000 Glebe  
familiarizing himself with the work of the Faculty.

25X1A

On 3 January [redacted] reported for duty as an instructor in the Clerical Training Faculty.

25X1A

On or about 1 February [redacted] will move into the position of [redacted] assistant. During January she is dividing her time between [redacted] work and her duties with the briefing program. [redacted] will assume [redacted] 25X1A [redacted] position and duties.

25X1A

Career trainee [redacted] has been assigned to temporary duty with the Intelligence Production Faculty pending clarification of his military status.

## RELOCATION PLANS

The Management Training Faculty is preparing to move to new quarters in the Magazine Building on 10 January. The office space now occupied by the ~~MTF~~ <sup>MTF</sup> ~~consisting of four rooms~~ <sup>consisting of four rooms</sup> will be divided and used by the Orientation and Briefing Faculty and the Intelligence Production Faculty.

The Clerical Training Faculty is preparing to move to the Ames Building. The date of the move is not yet definite, but it is likely to be on or about 1 March.

## ENTIA